Accessing the student’s results profile

If you are counselling a student and need to see their profile along with recommendations, you can do this in e:Vision as follows -

Log into e:Vision via IRIS
(https://iris.staffs.ac.uk/Interact/Pages/Section/Default.aspx?homepage=1&section=-1)

Use your usual University log in details

Once logged in, select ‘My Students’ from the left hand menu –

You may have different options in this box depending on your role.
In the ‘Manage Students’ container, select ‘Student Results Profile View’

In the next screen, enter the student’s SPR code – this is the students registration number with /x at the end where x shows the number of courses they have been on with us, for example, a student may be 15123456/1 their first course, 15123456/2 on their second, and so on. If you do not know this, enter the student number with the * wildcard (as found at the top right hand side of the number pad on a standard keyboard).

** See page 4 for guidance on how to find the student number if the student doesn’t know it.

Add the year you wish to look at and click on ‘Run Process’

You will see the information as given to the student as in the following example –
How to examine a student results profile; a Guide for Academics

The passed modules appear at the top of the profile (check the date at the top left hand corner to check you are viewing the most up to date results); further down the profile, you will see any recommendations plus guidance information.

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NOTE – at the bottom of the profile, you will see when/whether the student viewed the profile.
** If the student does not know their number, you can find this as follows –

Select ‘Student Admin Reports’ in the left hand menu

In the Standard Reports Pack container, select ‘Student Profile’ and enter prompts into the next screen –

Put in any details you have – if you are not sure of spelling, you can enter what you do know and use the *wildcard, e.g. wal*e*. If you are not certain if a student is active or non-active, delete the AC from the highlighted box; Run Process.

Your student, along with their registration number should come up in the next screen; if there are several, their pictures will be displayed to help you.

**If you need guidance –**

- For technical problems with e:Vision, contact 3800@staffs.ac.uk
- For guidance or training requests, contact digitalU@staffs.ac.uk