New login procedure for Practical Law

Practical Law have a new website and to learn how to get the best out of it you can access their tutorials at:

However to access the resource from off-campus there is a new, slightly less obvious, way of logging in. Please follow our guide below the first time you access the new service from off-campus:

1. Go to the Practical Law home page at: http://uk.practicallaw.thomsonreuters.com
   
   This can also be found from the ‘eResources: Complete A-Z list’ on our Library home page:
   http://www.staffs.ac.uk/library

2. From the Practical Law home page click on ‘Sign in’ in the top right hand corner:
3. Next - **do not** use the default username box – instead click on the link at the bottom of the sign in box, which is displayed as: **Select your Institution**

![Select your Institution](image)

4. And choose: **Staffordshire University (Login)** from the dropdown menu:

![Staffordshire University](image)
5. Now login with your standard University account:

![Login to Thomson Reuters OnePass](image)

6. *The first time you login off-campus you will be asked by Practical Law to enter your name and email. This is so they can enable you to save favourites etc. on their site:

   ![OnePass](image)

   You will only have to do this once.

7. You can tell if you have logged in ok as you will now see a list of resources and there will be an account symbol (head and shoulders silhouette) in the top right hand corner.

![Practical Law](image)